

Stillwater Public Library
Computer, Wi-Fi, and Internet Use
Policy

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Part I: Policy

1. Overview

All Library policies apply to Computer, Wi-Fi, and Internet use at the Library. The Library reserves the right to deny access to patrons who violate Library policy.

2. Computer Use

Computer use policies include:

- All users must have a valid library card and must not have accumulated fines exceeding \$5.00.
- Computers are available on a first-come, first-served basis.
- Users are limited to a two-hour block of time, with fifteen-minute extensions for a maximum of four hours.
- Library staff may end a computer session if the user leaves the Library premises.
- Patrons may not load programs onto Library computers or run unapproved software.
- Patrons may bring portable storage devices to save files; the Library is not responsible for damage or loss.
- Inappropriate use may result in revocation of privileges.

Examples of inappropriate use include:

- Violation of computer system integrity
- Unauthorized tampering with computer hardware or software
- Violation of software license agreements and copyright laws
- Violation of another user's privacy
- Attempting to modify or gain unauthorized access to files, passwords, or data belonging to others

3. Wi-Fi Use

The Library's wireless network is not secure, and the Library cannot guarantee the safety of network traffic. Users are responsible for the security of their personal devices and data. The Library assumes no liability for damage, loss, or security issues arising from Wi-Fi use.

4. Internet Use

The Library upholds the right of individuals to access constitutionally protected materials. Parents are responsible for supervising their children's Internet use. Individuals under age 16

must have a parent or guardian present unless they have written permission through the Internet Usage Agreement.

The Library does not monitor Internet content and is not responsible for information accessed. Illegal or harassing behavior is prohibited, and access may be limited or denied when necessary.

Patrons accessing material that is obscene, indecent, violent, or otherwise inappropriate for a public environment may be directed by staff to stop viewing such content.

5. Disclaimer and Limitations of Liability

Users must respect copyright laws. The Library disclaims responsibility for the accuracy or consequences of information obtained through the Internet. Users are responsible for resolving privacy issues and data loss; the Library is not liable for damages arising from privacy invasion or data loss.

Part II: Forms

Internet Usage Agreement

Patron Name:

Parent/Guardian Name (if under 16):

Address:

Phone:

Email:

Library Card Number:

Permission for Internet Use (Parent/Guardian Signature):

Date:
