

2025 Stillwater Public Library Planning Committee: JOEL LOMBARDI, Emily Moose, Rachel Womble

Process:

During Calendar year 2025, the library sought to convene focus groups composed of various local community organizations. However, due to low attendance and lack of interest, the Committee surveyed the full spectrum of demographics available and synthesized these responses into this comprehensive Plan of Service. It is the intention of the Committee to evaluate this plan on an annual basis, with updates intended every third year.

Mission:

The Stillwater Public Library shall provide free access to all resources and opportunities available for the encouragement of lifelong learning for all residents of our community.

Vision:

The Stillwater Public Library shall always proudly support our community by providing the highest quality resources available to ensure our residents are able to develop meaningful, productive, and creative life stories.

Values:

The Stillwater Public Library shall ensure that its mission and vision are fulfilled with discretion, resourcefulness, efficiency, and courtesy at all times.

GOAL

Encourage Lifelong Learning to all residents in our community.

ACTION for 2026-2028

- Provide free access to sought-after materials.
- Develop a tracking sheet to evaluate patron requests as they occur.
- Track funding needs based on these evaluations.
- Supply adequate funding for proposed annual budget based on tracking results.
- Provide free programming on topics of interest to our community.
- Maintain a suggestion box and online survey for public use.
- Develop a partnership with the Town for Summer Reading special events.
- Develop a partnership with one new organization serving our community per year.
- Develop tracking system for analysis.
- Assist members of our community with documentation requirements.
- Offer notary services during our weekday operating hours.
- Ensure funding is available to continue free faxing.
- Develop and maintain a current list of resources most commonly requested by patrons.
- Expand our teen engagement.
- Introduce an atypical collection of materials for teen use.
- Introduce a patron code to allow ineligible teens to borrow one item at a time.
- Institute at least two opportunities for teens to develop, implement, and promote a program or collection of interest to the community.

GOAL

Foster a thriving community.

ACTION for 2026-2028

- Demonstrate a commitment to education.
- Offer one health care based education series each year.
- Involve the library in at least three events with the Stillwater Central School District.
- Add Mango Languages to digital collection.
- Dedicate ourselves to civic pride.
- Maintain participation numbers for the Fall Festival.
- Participate in one public event noted as important to our residents.
- Develop consistent Family Day participation incorporating information about our local businesses.
- Participate in the Memorial Day Parade annually.
- Further imaginations through inventive and innovative programming.
- Develop and track a staff brainstorming wish list.
- Ensure a lively summer reading kick-off event each year with one community partner.
- Contract one new, hands-on, outside program provider each year.

GOAL:

Ensure our mission and vision is executed with discretion, resourcefulness, efficiency, and courtesy at all times.

ACTION for 2026-2028

- Ensure our community remains a top priority.
- Ensure each staff member has reminder training on the four standards of service.

ACTION for 2029-2030

- Review and develop new plan.
- Review and develop new plan.
- Review and develop new plan.
- Review and develop new plan.
- Review and develop new plan.
- Review and develop new plan.
- Review and develop new plan.
- Review and develop new plan.
- Review and develop new plan.
- Review and develop new plan.
- Review and develop new plan.
- Review and develop new plan.
- Review and develop new plan.
- Review and develop new plan.
- Review and develop new plan.
- Review and develop new plan.
- Review and develop new plan.
- Review and develop new plan.

ACTION for 2029-2030

- Review and develop new plan.
- Review and develop new plan.
- Review and develop new plan.
- Review and develop new plan.
- Review and develop new plan.
- Review and develop new plan.
- Review and develop new plan.
- Review and develop new plan.
- Review and develop new plan.
- Review and develop new plan.
- Review and develop new plan.
- Review and develop new plan.
- Review and develop new plan.
- Review and develop new plan.
- Review and develop new plan.
- Review and develop new plan.
- Review and develop new plan.
- Review and develop new plan.

ACTION for 2029-2030

- Review and develop new plan.
- Review and develop new plan.

